



# Quality Policy

CONFIDENTIAL

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## DOCUMENT DETAILS

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Document Owner:	Daniel Lee-Burnsnall, Incremental Solution Ltd
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### Version History

Version	Date	Description	Author(s)
1.0	30/10/2019	Initial Draft	Lewis Gill
1.1	30/10/2020	Annual Update	Lewis Gill
1.2	30/10/2021	Annual Update	Daniel Lee-Burnsnall

### Approval

(By signing below, all Approvers agree to all terms and conditions outlined in this Agreement.)

Approvers	Role	Signed	Approval Date

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# **1. POLICY STATEMENT**

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Incremental Solutions as a provider of professional services is committed to providing high standards of service to our clients and partners.

## **1.1 POLICY COMMITMENTS**

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Our client and partner relationships are our primary concern. Our objectives are to provide competent and experienced professionals to engage with our clients and partners and deliver high standards of service.

We will ensure these objectives are achieved through:

- The appointment and training of competent people and the provision of adequate resources to meet our clients' and partners' needs and any applicable legislative and regulatory requirements.
- The application of a business management system that satisfies the requirements of the current issue of ISO9001. Our directors will monitor, review and continually improve the performance of our systems and processes.
- Ensuring that the effectiveness of our Quality Management System is maintained and continually improved, through proactively seeking and utilising feedback from our clients, partners, staff and systems, and by the setting, monitoring and reviewing objectives as part of the Management Review.

We depend on our employees' support and professionalism in making this policy truly effective on behalf of Incremental Solutions.